



Heaton Moor United Church

Church Meeting

22nd May 2022

Heaton Moor United Church
Church Meeting 22th May 2022
Agenda

1. Opening Devotions
2. Minutes of the last meeting held on 27th February 2022 – to be approved and signed
3. Matters arising
 - Life and witness of the church – Graham Adams (Report to follow)
 - Sunday coffee
4. Leadership Team Report - Questions
5. Property Committee Report - Questions
6. Finance Report – Questions
7. Community Worker Report – Questions
8. Worship committee report - Questions
9. Minister's concerns – Raj Patta
10. News from the Circuit and URC
11. Any other business – to be notified to Raj Patta or Deborah Symmons by 22nd May
Correspondence received
12. Date of next meeting

Heaton Moor United Church: Leadership Team Meeting Report

Church Meeting: Sunday 22nd May 2022

Members: Bob Docherty, Peter Aspinall, Mark Field, Arnold Jones, Roy Dudley-Southern, Carol Jack, Sue Jones, Jim Lowe, Ian Shore, Michael Ball, Jan Southworth, Sharon Heginbotham (Minutes), Ex officio: Raj Patta (Minister)

The Leadership Team meets monthly with the exception of August and December, during which an emergency meeting can be convened if required. The regular agenda comprises any news, updates, changes and problems with regard to Finance, Property, Community Work, Worship, Pastoral Work, Lay Work, Circuit feedback, URC Feedback and Methodist Conference feedback, with an opportunity to discuss any other business that might arise.

Since the last Church Meeting in February 2022, there has been 1 Leadership Team Meeting.

2022

February: There was no Leadership Team meeting.

March: Michael Ball and Jan Southworth were welcomed onto the Leadership Team. Ian Shore and Mark Field have completed their terms and Arnold Jones has resigned; thanks were given for their services to our church. The Property and Worship Team will provide respective Reports for the church meeting. Sharon Heginbotham and JoAnne Roy have started their Worship Leader studies with Andy Stoker; Carol Jack and Deborah Symmons are their respective mentors. The Palm Sunday Circuit Service in St Peter's Square saw around 200 attendees, the atmosphere was good and deemed a success by all who were there. The Easter services in the Moor and the walk of witness were well attended. There was a question at the last meeting about increasing Lay Worker hours in our church; however, following a detailed examination of job descriptions, it was felt that our church is in a good position regarding lay employees.

April: The meeting was cancelled at short notice as a quorum could not be reached; the May meeting is next week.

HEATON MOOR UNITED CHURCH

CHURCH MEETING 22ND MAY 2022

PROPERTY REPORT

The Property group have met twice since the last Church Meeting

Our meeting on March 18th was just a regular bi-monthly meeting to discuss general matters.

Amongst these were that there were problems with the office phone system brought about by the rearrangement of our administrative staff's work positions. A solution was found, but there are still quirks with this. So it has been decided to purchase some new equipment to better cope with the demands of daily business.

We also have been having ongoing maintenance and repair problems with vacuum cleaners, resulting in the purchase of one new Henry vacuum, and the disposal of the two failing units.

The upgrade work upon the lift has finally been completed.

Our meeting on the 22nd February was with the architect and builder who are going to be involved with the roof project, to discuss the finer points, including legal requirements, insurance cover and timescales etc.

The more observant of you will have noticed that the scaffold build has not yet commenced. This is due to manpower problems at the scaffold company. We now hope that this will commence in early June, although no exact date has been proffered by them. Once the scaffold build has commenced we anticipate that the length of the project could take up to four months.

Ian Anderson

Chair of Property Group

10th May 2022

Finance Officer Report Church Meeting 22nd May 2022

The financial position of the church is improving as covid restrictions are being lifted.

Lettings

The lettings have returned to pre covid levels, in fact we have a couple of new groups who are regularly using the building.

There are very few time slots now available for booking, which is good. The hall is being booked regularly for parties as well .

Giving

The amount received through giving either on a Sunday or through Standing Orders, have remained constant through the last 3 years . Thank you for your continued support for the work of the church.

Utilities

There is a large difference from last year to this year , as the invoice from the Circuit for the Gas and Electric hadn't been paid at the time of doing the accounts. Even though fuel costs are raising the church is protected at the moment as we are on a fixed rate until October . The circuit is looking at getting the best deal they can when the contract comes up for renewal .

Review of our reserves

The finance group has been working with the URC, to explore better ways to ensure we are getting the best returns on our investments. This has involved meeting with 2 investment companies to see what they can offer us . The group decided to go with Epworth who are an ethical investment company. They are owned by CFB, Central Finance Board of the Methodist Church . <https://www.epworthinvestment.co.uk/> if you wish to read about them.

Before deciding where and how much to invest, the finance group has reviewed the financial position of the church for the next 5 years. Once this has been agreed by the leadership team, this could be shared at a future church meeting.

I will be attending the meeting, so any questions can be raised then about the financial position of the church .

Sharon Heginbotham (Finance Officer)

Charity no. 1134270

Heaton Moor United Church

Printed: 04/05/2022

Year to March 2022

All fund codes consolidated

	<u>Turnover year to date</u>	<u>Turnover last year to date</u>
Voluntary Income		
C1100 Donations received	597.11	1,374.00
C1101 Collection Sunday	3,121.50	3,964.70
C1200 Gift aid tax claimed	5,772.04	9,803.40
C2100 Grants received	180.00	0.00
C2300 Standing Orders	20,382.36	20,228.00
C3201 Family Worker	99.00	0.00
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	30,152.01	35,370.10
Activities for Generating Funds		
C3100 Fundraising events	2,050.80	1,987.70
C3300 Lettings	10,431.55	3,721.99
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	12,482.35	5,709.69
Investment Income		
C4200 Interest received	2,844.05	2,604.19
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	2,844.05	2,604.19
Charitable Activities Income		
C5100 Sundries	1,687.48	533.63
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	1,687.48	533.63
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	47,165.89	44,217.61

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Year to March 2022

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	<u>Turnover year to date</u>	<u>Turnover last year to date</u>
Fundraising Trading Costs		
D3160 Fundraising gifts given	120.00	1,000.00
D3300 Goods for resale	583.19	0.00
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	-703.19	-1,000.00
Charitable Activities Costs		
D5100 Gifts/grants to individuals	380.00	0.00
D5120 Gifts/grants to organisations	15.29	1,339.84
D6100 Salaries and wages	18,993.84	21,720.56
D6190 Other payroll costs	12.00	0.00
D6520 Travel expenses	63.50	0.00
D7100 Heat & Light	554.70	2,242.28
D7250 Water	222.70	169.76
D7300 Insurances	2,737.12	2,573.99
D7400 Caretaking	2,357.13	1,333.31
D7500 Maintenance	4,133.40	2,876.82
D7510 Repairs	2,394.00	0.00
D7900 Other premises costs	507.94	101.05
D8200 Telephone/fax/email	100.99	809.18
D8300 Postage	31.71	330.36
D8310 Stationery	553.58	954.61
D8311 Circuit admin costs	400.00	0.00
D8312 Lay Workers Expenses	828.22	826.89
D8313 Coffee costs	328.55	0.00
D8314 Ministers Expenses	0.00	28.00
D8320 Printing/photocopying	410.00	472.19
D8410 Website	416.99	372.59
D8420 Publicity costs	99.99	0.00
D8500 IT costs	688.73	781.14
D8510 Equipment purchases	90.19	882.00
D8520 Equipment repairs	0.00	78.00
D8990 Flowers costs	494.52	384.36
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	-36,815.09	-38,276.93
Governance Costs		
D9300 Bank charges	45.00	0.00
D9330 Other fees	1,388.57	1,121.02
D9331 M&M and Circuit Share	27,500.00	25,000.00
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	-28,933.57	-26,121.02
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	-66,451.85	-65,397.95
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TOTAL SURPLUS/DEFICIT	-19,285.96	-21,180.34

Worship Committee Report

May 2022

The Worship Committee comprises Raj Patta, Graham Adams, Carol Jack, Louise Lee, Deborah Symmons, Sharon Heginbotham and JoAnne Roy. Anne Wilde and Paul Brewerton have recently joined us. We meet approximately once a quarter. Our first task is usually to review the services for the last quarter – particularly ‘special’ services such as Christmas and Holy Week services. We also draft a plan for the next quarter. This mainly involves scheduling the communion services, Super Sunday and special services according to the season. In line with URC tradition we fill approximately half the services by direct invitation. The other half need to dovetail with the Methodist Circuit plan. We also take responsibility for organising short study courses – usually a couple of times a year. The most recent was the Lenten study course which took place after the service on Sundays. We also have general discussions about forms and styles of worship and the spiritual needs of the congregation.